



School District of New Holstein

New Holstein, Wisconsin

STUDENT LEARNING IS OUR FIRST PRIORITY

VACANCY

POSITIONS	HS Library Media Center Aide
DESCRIPTION	The New Holstein School District is seeking a full-time school year Library Media Center Aide at the High School.
REQUIREMENTS	Candidates need to fulfill the following requirements: <ul style="list-style-type: none">• Supervise students within the library environment including taking attendance, checking grades, and administering makeup exams.• Have a positive, energetic outlook and a passion for working with students.• Work collaboratively with teachers and other staff• Learning and using Destiny Library software to check out books and technology devices• Coordinate with the IT Department on device support (Chromebooks and laptops), inventory and management. Experience preferred but not required.• Effective communication skills with all staff, students, families and community.
SUBMIT	- Letter of Interest - Resume - Three letters of reference
TO	Doug Olig, High School Principal 1715 Plymouth Street, New Holstein WI 53061 Or Email - dolig@nhsd.k12.wi.us
DEADLINE	Until Filled

No person shall on the basis of age, race, color, creed, national origin, sex, physical, mental, emotional, learning, or developmental disability, handicapping condition, marital or parental status, ancestry, sexual orientation, arrest record, conviction record, religion, pregnancy, physical condition, membership in the national guard, state defense force or any other reserve component of the military forces of the United States or this state or use or nonuse of lawful products be excluded from participation in, be denied the benefits of, or be subjected to discrimination in any program, activity or employment by the School District of New Holstein as required by Title VI, Title IX, Section 504, and Title II of the ADA.